

2 Public Activities Involving Staff, Students, or School Facilities
3 **Uniform Complaint Procedures**

4 BP 1312.3 Community Relations

5 The Governing Board recognizes that the district has the primary responsibility to ensure
6 compliance with applicable state and federal laws and regulations governing educational
7 programs. The District shall investigate and seek to resolve complaints at the local level.
8 The District shall follow uniform complaint procedures pursuant to state regulations
9 when addressing complaints alleging unlawful discrimination in basic education
10 programs, consolidated categorical aid programs, vocational education, child nutrition
11 programs, and/or special education programs.

12 The District shall use the uniform complaint procedures to resolve any complaint alleging
13 unlawful discrimination, harassment, intimidation, or bullying in district programs and
14 activities based on actual or perceived characteristics of race or ethnicity, color, ancestry,
15 nationality, national origin, ethnic group identification, age, religion, marital or parental
16 status, physical or mental disability, sexual orientation, gender, gender identity, gender
17 expression, or genetic information, or any other characteristic identified in Education
18 Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on
19 association with a person or group with one or more of these actual or perceived
20 characteristics.

21 Uniform complaint procedures shall also be used to address any complaint alleging the
22 District's failure to comply with the prohibition against requiring students to pay fees,
23 deposits, or other charges for participation in educational activities, the requirements for
24 the development and adoption of a school safety plan, and state and/or federal laws in
25 consolidated categorical aid programs, vocational education and training programs, child
26 nutrition programs, and special education programs.

27 The Board prohibits any form of retaliation against any complainant in the complaint
28 process. Participation in the complaint process shall not in any way affect the status,
29 grades, or work assignments of the complainant.

30 The Board encourages the early, informal resolution of complaints at the site level
31 whenever possible.

32 The Board recognizes that a neutral mediator can often suggest a compromise that is
33 agreeable to all parties in a dispute. The Superintendent or designee may initiate a
34 mediation process before beginning a formal compliance investigation, provided that all
35 parties to the complaint agree to try resolving their problem in this manner. The
36 Superintendent or designee shall ensure that the results are consistent with state and
37 federal laws and regulations.

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2 **Legal References:**

3 *EDUCATION CODE*

4 [200-262.4](#) Prohibition of discrimination

5 [18100-18203](#) School libraries

6 [32289](#) School safety plan, uniform complaint procedures

7 [35186](#) Williams uniform complaint procedures

8 [41500-41513](#) Categorical education block grants

9 [48985](#) Notices in language other than English

10 49010-49013 Student fees

11 [49060-49079](#) Student records

12 [49490-49590](#) Child nutrition programs

13 [52300-52490](#) Career technical education

14 [56000-56867](#) Special education programs

15 [64000-64001](#) Consolidated application process

16 *GOVERNMENT CODE*

17 [11135](#) Nondiscrimination in programs or activities funded by state

18 [12900-12996](#) Fair Employment and Housing Act

19 *PENAL CODE*

20 [422.55](#) Hate crime; definition

21 [422.6](#) Interference with constitutional right or privilege

22 *CODE OF REGULATIONS, TITLE 5*

23 [3080](#) Application of section

24 [4600-4687](#) Uniform complaint procedures

25 [4900-4965](#) Nondiscrimination in elementary and secondary education programs

26 *UNITED STATES CODE, TITLE 20*

27 [6301-6577](#) Title I basic programs

28 [7101-7184](#) Safe and Drug-Free Schools and Communities Act

29 U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

30 Policy Adopted: 2/25/92

31 Policy Revised: 7/28/92, 6/9/98, 3/26/13