

San Marino High School Internet Acceptable Use Policy

World Wide Web/Internet electronic information services are now available to students and staff in the San Marino Unified School District via the SMnet. The District believes in the educational value of such electronic services and recognizes their potential to support its curriculum and student learning by facilitating resource sharing, innovations and communication.

The District will make every effort to protect students and teachers from any misuse or abuse of the Internet, however, families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While the intent is to offer Internet access to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from Internet access in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents/guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the San Marino Unified School District supports and respects each family's right to decide whether or not to apply for access.

All students under the age of 18 must obtain parental permission and must sign and return this form to their school site to be denied Internet privileges. Signing this form indicates that both parent and student understand and also that Internet access will be denied. Violation of Internet use provisions will result in denial of further Internet access and subject to disciplinary action, which may include citizenship grade drop, detention, and/or suspension.

PERSONAL RESPONSIBILITY & PRIVILEGES

The use of the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The district may close a user account at any time deemed necessary if inappropriate use is shown.

- ◆ No person will deliberately or willfully cause damage to computer equipment or assist others in doing the same.
- ◆ No person will deliberately access educationally inappropriate materials or show other how to do the same.
- ◆ Each person will follow any other regulations posted in the computer lab or other room where computers are in use.

The following are not permitted:

- ◆ Sending or displaying offensive messages or pictures
- ◆ Using obscene language
- ◆ Harassing, insulting or attacking others
- ◆ Knowingly violating copyright laws
- ◆ Using another's password
- ◆ Trespassing in another's folders, work or files
- ◆ Intentionally wasting limited resources
- ◆ Employing the network for commercial purposes
- ◆ Consuming food or drink near equipment

NETWORK AND LAB ETIQUETTE AND PRIVACY

All users are expected to abide by the generally accepted rules of network etiquette including (but not limited to) the following:

BE POLITE – Never send or encourage others to send abusive messages.

USE APPROPRIATE LANGUAGE – Remember that you are a representative of your school and district on a non-private system. You may be alone with your computer, but what you say and do can be viewed globally. Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.

PRIVACY – Do not reveal any personal information, your home address or personal phone numbers or those of student or colleagues.

ELECTRONIC MAIL – Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the system administrator via the site administrator.

DISRUPTIONS – Do not use the network in any way that would disrupt use of the network by others.

COMPUTER LAB USE – Students will follow all computer lab rules.