

**SAN MARINO UNIFIED SCHOOL DISTRICT  
PARCEL TAX CONTIGUOUS PARCELS EXEMPTION FORM**

**Exemption Application Process:** Persons seeking to qualify for a contiguous parcel exemption from payment of one or more parcel taxes shall be granted an exemption upon satisfaction of the following requirements:

- (1) Timely completion (including the affidavit) and submission of this exemption application form with supporting documentation by the application deadline;
- (2) Furnishing written proof with the application that the parcels are contiguous;
- (3) Furnishing written proof with the application that the parcels are used solely for owner-occupied, single family residential purposes;
- (4) Furnishing written proof with the application that the parcels are held under identical ownership for which the exemption is being sought and they are the applicant's principal residence; and
- (5) Furnishing written proof with the application that the parcels for which the exemption is being sought are located within District boundaries.

The contiguous parcels in question must together comprise the primary residence of the applicant--rental and second properties are not eligible for contiguous parcel tax exemption.

**Exemption Application Deadline:** This form, together with supporting documentation, must be delivered to the District Office no later than the close of business on June 30<sup>th</sup>, or the last business day immediately preceding that date, of the year for which the exemption is sought. Once your application is approved, you will receive the exemption for the entire term of the parcel tax so long as you remain eligible. However, if you are granted an exemption, from time-to-time, the District may ask you to verify your eligibility.

**CONTIGUOUS PARCEL EXEMPTION APPLICANT INFORMATION**

Last Name(s): \_\_\_\_\_ First Name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_  
Name(s) as they appear on Property Title Document: \_\_\_\_\_  
Primary Residential Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Assessor's Parcel Number/APN #2: \_\_\_\_\_

**Check all that Apply:**

(List only contiguous parcel number)

- I wish to be exempt from the San Marino School District's Parcel Tax Measure R for APN #2  
 I wish to be exempt from the San Marino School District's Parcel Tax Measure E for APN #2  
 I wish to be exempt from both of these San Marino School District's parcel taxes for APN #2

**Affidavit of Residency:**

I, [Name] \_\_\_\_\_ hereby certify that I personally own and occupy the real properties listed above, that I use the real properties as my primary place of residence, and that I do not rent, lease, or sub-lease the properties. I declare under penalty of perjury that the information I have provided in this Application is true and correct.

Executed on \_\_\_\_\_, in San Marino, California. [Signature]: \_\_\_\_\_

**Documentary Proof of Entitlement to Exemption:**

Property owners seeking to exempt a contiguous parcel from the payment of one or more parcel taxes must attach documentary proof of satisfaction of the exemption requirements to this form at the time the form is submitted. Documentary proof of satisfaction of exemption requirements may be provided by means of the following documents: - (1) Current, valid California driver's license or other legal I.D.; (2) Deeds or other title documents establishing legal ownership; (3) Current utility bills, insurance policies, tax bills, tax records, assessor's parcel maps, or other similar documents indicating and establishing current residence; and (4) Provision of information on District exemption application form and execution of affidavit portion of form. Other additional forms of customary documentary proof offered by the applicant may be used, as may be permitted and determined by the District at the time of the application for the exemption. Persons having questions as to what forms of documentary proof are acceptable may contact the District Office for a determination as to whether a proposed form of proof is sufficient for exemption purposes.

**RETURN TO: San Marino Unified School District, 1665 West Drive, San Marino, CA 91108.**

**OFFICE USE ONLY**

DL# \_\_\_\_\_ Primary Residential Address: \_\_\_\_\_  
Primary residential address must match Driver's License and Current Tax Bill. APN# 1 \_\_\_\_\_ (non-exempt parcel number)  
Verified by: \_\_\_\_\_ Date: \_\_\_\_\_