

## LANGUAGE ARTS

### TECHNOLOGY

Grade K	Grade 1	Grade 2
<p><b>1. Students will become familiar with the use of a computer and grade appropriate applications.</b></p> <p>k.1.1 learn computer terminology used for this grade level</p> <p>k.1.2 learn the names of components that make up the computer</p> <p>k.1.3 learn to turn on and shut down the computer properly</p> <p>k.1.4 learn the necessary parts of the desktop</p> <p>k.1.5 master mouse skills</p> <p>k.1.6 learn proper handling of disks and CD-roms</p> <p>k.1.7 learn to launch and quit an application</p> <p>k.1.8 learn to retrieve a saved document</p>	<p><b>1. Students will become familiar with the use of a computer and grade appropriate applications.</b></p> <p>1.1.1 identify by name the parts of the computer</p> <p>1.1.2 identify by name the parts of the Desktop</p> <p>1.1.3 learn to label a document (name &amp; room #)</p> <p>1.1.4 learn to save a document (directions to be given each time)</p> <p>1.1.5 learn to use grade appropriate applications</p> <p>1.1.6 learn to clean the Desktop</p> <p><b>2. Students will be introduced to beginning keyboard skills.</b></p> <p>1.2.1 use grade appropriate keyboarding applications</p>	<p><b>1. Students will become familiar with the use of a computer and grade appropriate applications.</b></p> <p>2.1.1 learn to save a document without help</p> <p>2.1.2 learn to send finished document to printer</p> <p>2.1.3 learn the parts of a window</p> <p><b>2. Students will learn keyboarding skills.</b></p> <p>2.2.1 use grade appropriate keyboarding applications</p> <p>2.2.2 learn to type sentences using capitalization, punctuation, and correct number of spaces between words and sentences</p>

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		<p>2.2.3 set line spacing to double spacing</p> <p>2.2.4 add a graphic to a document</p> <p>2.2.5 learn to use return &amp; shift keys, and delete function</p>