

SAN MARINO UNIFIED SCHOOL DISTRICT
REGISTRATION REQUIREMENTS

1. **GO TO THE DISTRICT WEBSITE, www.smusd.us TO LEARN REGISTRATION DATES AND TIMES.** Sign up to be sent a registration reminder via e-mail.
2. **OBTAIN THE REGISTRATION FORMS FROM THE DISTRICT WEBSITE. GO TO “PARENTS AND STUDENTS,” THEN “ENROLLMENT AND REGISTRATION.” CHOOSE THE APPROPRIATE GRADE LEVEL.**
3. **THE FOLLOWING DOCUMENTS MUST BE PRESENTED AT THE TIME OF REGISTRATION:**
 - A. **COMPLETED REGISTRATION FORMS** (Forms A, B, C, D, and E for kindergarten and first grade; Forms A and B for all other grades)

Please provide originals and copies of the following documents:

- B. **CLOSING ESCROW STATEMENT OR CURRENT PROPERTY TAX BILL OR CURRENT RENTAL AGREEMENT**, whichever is applicable, **AND 4 CURRENT, DIFFERENT UTILITY BILLS** (i.e., electric, gas, water, trash, cable, telephone [not cell phone]) are required for proof of residency in the San Marino Unified School District. Note: If you have recently moved in and have not yet received utility bills, they may be turned in within 2 months.
- C. **BIRTH CERTIFICATE OR PASSPORT** for verification of your child’s date of birth.
- D. **SOCIAL SECURITY NUMBER**, if available.
- E. **COMPLETE, UP-TO-DATE, IMMUNIZATION RECORD** signed by a physician. All the immunizations required by the State of California are listed in the registration information. Our district strictly enforces the “**NO SHOT - NO SCHOOL**” policy.
- F. California requires a **MANTOUX TUBERCULOSIS SKIN TEST** for all students entering school in California for the **FIRST** time. This test must be given and verified in writing by a physician. The form is supplied for this requirement.
- G. **RECENT REPORT CARD** for grades 2-12.
- H. **WITHDRAWAL FORM** from previous school attended for grades 6-12

PLEASE BE ADVISED: If all documentation is not completed by Friday, August 13, 2010, your child may not be able to start school on the first day. Be sure to get your registration documentation completed as early as possible!

Questions regarding registration can be directed to the San Marino Unified School District Registration Office at 626/299-7000, extension 321.