

*San Marino Unified School District*  
*Business Services*

**March 2010**

**Dear San Marino Unified School District Senior Community Members;**

The School District realizes that these current difficult financial times are affecting many of our community members, especially those senior residents who may live on fixed incomes. Although you may no longer have children or grandchildren attending our schools, the quality of San Marino Schools benefits everyone in the community. The value of your home is strengthened and protected by the excellent education available in our classrooms.

We understand that these are trying times. However, we still need your help! We deeply appreciate your continued support of our award winning schools and we ask that you consider contributing to at least one of the two parcel taxes listed on the form. If not, please consider a contribution to the San Marino Schools Foundation - every dollar helps. Our community is precious and your financial support of our outstanding school system is very much appreciated. Please help us as we continue to rally in support of our students and their future!

If you would like to learn more about our current budget crisis, you may visit our "Budget Watch" website at: <http://www.smusd.us>.

Thank you.

Sincerely,

*Julie Boucher*

Julie Boucher

Assistant Superintendent, Business Services

cc: Dr. Gary W. Woods, Superintendent

**SAN MARINO UNIFIED SCHOOL DISTRICT  
PARCEL TAX SENIOR EXEMPTION APPLICATION FORM  
2010-11 TAX YEAR**

**Exemption Application Process:** Persons seeking senior citizen exemptions from payment of the parcel tax shall be granted an exemption upon satisfaction of the following requirements:

- (1) Timely completion (including the affidavit) and submission of this exemption application form with supporting documentation by the application deadline;
- (2) Furnishing written proof with the application that the applicant turned age 65 before July 1<sup>st</sup> of the year the application is made;
- (3) Furnishing written proof with the application that the property for which the exemption is being sought is the applicant's principal residence;
- (4) Furnishing written proof with the application that the property for which the exemption is being sought is located within District boundaries;

The property in question must be the primary residence of the applicant--rental and second properties are not eligible for senior citizen tax exemption.

**Exemption Application Deadline:** This form, together with supporting documentation, must be completed for every year in which an exemption is sought. It must be delivered to the District Office no later than the close of business on June 30<sup>th</sup>, or the last business day immediately preceding that date, of the year for which the exemption is sought.

**SENIOR CITIZEN EXEMPTION APPLICANT INFORMATION**

Last Name(s): \_\_\_\_\_ First Name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Name(s) as they appear on Property Title Document: \_\_\_\_\_

Primary Residential Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Assessor's Parcel Number/APN: \_\_\_\_\_

**Check all that Apply:**

I wish to be exempt from the San Marino School District's Parcel Tax #1 (\$322.36 in 2010-11).

I wish to be exempt from the San Marino School District's Parcel Tax #2 (\$818.85 in 2010-11).

I wish to be exempt from both of these San Marino School District's parcel taxes.

**Affidavit of Residency:**

I [Name] \_\_\_\_\_ hereby certify that I personally own and occupy the real property listed above, that I use the real property as my primary place of residence, and that I do not rent, lease, or sub-lease the property. I declare under penalty of perjury that the information I have provided in this Application is true and correct. Executed on [Date] \_\_\_\_\_, in San Marino, California [Signature]: \_\_\_\_\_

**Documentary Proof of Entitlement to Exemption:** Property owners seeking senior citizen exemptions to parcel taxes must attach documentary proof of satisfaction of the exemption requirements to this form at the time the form is submitted. Documentary proof of satisfaction of exemption requirements may be provided by means of the following documents: -Current, valid California driver's license or other legal I. D.; Deeds or other title documents establishing legal ownership, Current utility bills, insurance policies, tax bills, tax records, or other similar documents indicating and establishing current residence, Provision of information on District exemption application form and execution of affidavit portion of form. Other additional forms of customary documentary proof offered by the applicant may be used, as may be permitted and determined by the District at the time of the application for the exemption. Persons having questions as to what forms of documentary proof are acceptable may contact the District Office for a determination as to whether a proposed form of proof is sufficient for exemption purposes.

**RETURN TO: San Marino Unified School District, 1665 West Drive, San Marino, CA 91108.**

**OFFICE USE ONLY**

Date of Birth: \_\_\_\_\_ Primary Residential Address: \_\_\_\_\_

NOTE: Date of Birth must be on or before July 1, 1945 and Primary residential address must match Driver's License and Current Tax Bill.

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_